

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Minutes of the **remote Meeting** of the Parish Council **held on Tuesday 16th February 2021.** **At 7.15pm by Zoom Teleconferencing facility**

Councillors Present: Cllr Osborn (Chairman), Cllr Myhill, Cllr Steele, Cllr Davis, Cllr Padfield, Cllr White, Cllr Earley, Cllr Turner-Scott, and Cllr Stevens.

In attendance: Wiltshire Cllr Richard Gamble (left meeting at 7.40pm), three members of the public (one left at 8.31pm) and Carol Hackett (Parish Clerk).

	AGENDA ITEM
20/21-207	Apologies for Absence Cllr Gordon had sent apologies due to technical problems, which were accepted.
20/21-208	Declarations of Interest and Dispensations to Participate There were none.
20/21-209	Adjournment for Public Participation (maximum of 5 minutes) Permission was given by the Chairman for members of the public to participate during the agenda items that were of interest to them.
20/21-210	Parish Councillor vacancies (Due to the confidential nature of this matter, non-Parish Council members were placed in the Zoom Waiting Room during the discussion of this item) The Clerk reported that one formal application had been received, a copy of which had been circulated to members prior to the meeting. Following a brief discussion, it was proposed by Cllr Davis, seconded by Cllr Stevens, and resolved to co-opt Mrs Diane Fraser as a member of the Parish Council. (members of the public returned to the meeting). Due to COVID, it was agreed that the Clerk would arrange for Mrs Fraser to sign the 'Declaration of Acceptance of Office' form, in her presence, before the next meeting, and to advise Electoral Services accordingly. Mrs Fraser was welcomed, and invited to participate in the remainder of the meeting, but was not permitted to vote on any matters.
20/21-211	Monthly Reports a) Chairman's Report – The Chairman reported that he had corresponded with local residents about various pavements and roads, including a fallen tree over footpath MLAV1B. In his role as Editor of the Magazine, he noted that he was applying the same rules as would apply to publishing articles on the Parish Council website/Facebook page, during the politically sensitive period before the local elections. b) Wiltshire Councillor Report – Cllr Gamble reported that he was still actively involved with the site at the top of Spin Hill, where in addition to the dumping and bonfire issues, chickens and ponies were now being kept on the site, and there were concerns for the animal's welfare. Questions had been raised regarding the status of the stretch of road at the top of Drove Lane, and these were currently being investigated by the Rights of Way team at Wiltshire Council. Cllr Gamble confirmed that the Referendum for the Market Lavington Neighbourhood Plan would take place at the same time as the local elections in May. The next Area Board meeting was scheduled for 15 th of March, and the Consultants report for Blackdog Crossroads was due to be received shortly. Repairs to pavements and potholes on Church Street were scheduled to commence on the 4 th of March. c) Community Hall Trust Report – Cllr Padfield reported that the Community Hall was currently closed due to COVID-19, and no Trust meeting had been held.
20/21-212	Council meetings a) Remote meeting of the Parish Council held on 19th January 2021. The minutes of the meeting, having been previously circulated to Councillors, were approved as a correct

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	record (proposed Cllr Davis, seconded Cllr Padfield) – Minutes to be signed as soon as practically possible.
20/21-213	<p>Highways / Maintenance issues in the village</p> <p>a) Update on matters previously reported:</p> <ol style="list-style-type: none">i. E-petition carried out by local resident on Wiltshire Council website regarding the state of the B3098 (Church and High Street) – The Chairman invited the author of the E-petition to address the Council. He advised that 68 positive responses had been received, and just 1 objection. There then followed a full discussion with all parties present, considering how best to build on the initiatives already implemented, to further improve pedestrian safety and improve traffic congestion through the centre of the village.ii. Actions to be taken regarding traffic congestion / pedestrian safety on the B3098 through the village – It was proposed by Cllr Osborn, seconded by Cllr Davis, and resolved to present the following two proposals to CATG for their consideration:<ol style="list-style-type: none">➤ Install chicanes, to create an alternating priority system at pinch points at each end of the village, with priority being given to outgoing vehicles.➤ Request for 7.5 tonne weight limit to restrict number of larger vehicles going through the village.iii. CATG meeting 16/2/21 – Cllr Davis noted that he had not been available to participate in the meeting.iv. Speed Indicator Device Spin Hill – Cllr Myhill reported that the device was ready to be erected.v. Railings alongside stream at end of the Muddle – Cllr Davis noted that a report from the Civil Engineer was currently being prepared.vi. Allotments / Community Orchard land availability – The Clerk reported that no positive responses had yet been received from the landowners previously approached. A recent approach to Lavington School regarding one of their fields was currently being considered.vii. New litter bin – Following on from the last meeting, the Clerk reported that both the High Street residents contacted had indicated that they did not want the bin located near to their properties. Following further discussion, it was therefore agreed to re-locate the bin to one of the grass areas at the entrance to Southcliffe Road / end of Yeoman Close – exact position to be agreed. Use of the bin would then be monitored.viii. Phone Boxes<ol style="list-style-type: none">a) Parsonage Lane – The Clerk reported that the adoption of the phone kiosk from BT had now been completed. Signage would be placed inside the kiosk to advise that the telephony equipment had been removed, and that the kiosk was now owned by the Parish Council, as well as notices being placed on the website, Facebook and in the magazine. She noted that West Lavington Parish Council had been extremely helpful, offering support with removal of the glass, and providing details of their tendering process for contractors to paint the kiosk. Following a full discussion, it was proposed by Cllr Osborn, seconded by Cllr Myhill, and resolved to obtain a quote from the contractor used by West Lavington to paint the kiosk – ACTIONS – Clerk to action accordingly.b) Spin Hill – The Clerk referred to the report detailing various options, circulated to members prior to the meeting. Following a full discussion, it was proposed by Cllr Osborn, seconded by Cllr Myhill, and resolved to submit a request to the Community Heartbeat Trust for the Parish Council to take over the ownership of the kiosk (admin cost of £25), and to obtain a quote from the contractor detailed above to paint the kiosk. A couple of local residents had kindly offered to maintain and oversee the kiosk on the community's behalf which was very gratefully received – ACTIONS – Clerk to submit request to CHT, obtain quote, and send thanks to local residents.ix. Any other matters: There were none. <p>b) New matters to report – Blocked rain-water gullies on White Street, Lavington Hill, and</p>

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	<p>Spin Hill (by Phone kiosk) – ACTIONS – Cllr Davis to report to Wiltshire Council.</p> <p>c) Notice board in Market Place – The Clerk referred to the quotes circulated to members prior to the meeting. It was proposed by Cllr White, seconded by Cllr Myhill, and resolved to purchase the 3 bay 6 X A4 sheets man-made timber noticeboard from Greenbarnes – ACTIONS – Clerk to arrange purchase.</p>
20/21-214	<p>Covid-19 related matters</p> <p>The Clerk noted that she had submitted a Local Restrictions Support Grant application to Wiltshire Council for the Old School.</p>
20/21-215	<p>Correspondence Received</p> <p>i. From Cllr Simon Jacobs – Information regarding proposed closure of Furlong Close, Rowde – No further action to be taken at the current time.</p> <p>ii. From CPRE – Details of Wiltshire Best Kept Village Competition 2021 (17th May to 13th June) – Members were interested in finding out more information, and to gauge the level of community interest – ACTIONS – Magazine Editor to place notice in this month's edition for feedback from the local community. Clerk to log an interest with CPRE and request information on how competition is judged, and contact the Conservation Officer regarding the use of planters etc. within the village Conservation Area.</p> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted during the meeting.</i></p> <p>iii. From Local resident – Notification that written to Wiltshire Council Rights of Way Team requesting that the top of Drove Lane be formally designated – Noted (discussed under item 20/21-211b).</p> <p>iv. From Local Resident – Details of footpath clearing carried out, and highlighting problem with overhanging vegetation on Spin Hill – ACTIONS – Clerk to liaise with Wiltshire Council Highways Officer.</p> <p>v. From Easterton Parish Council – Details of surface water flooding onto footpath MLAV16 caused from neighbouring paddock, and advising that report submitted to Wiltshire Council Rights of Way – Noted.</p>
20/21-216	<p>Planning applications and decisions</p> <p>a) The following planning applications received considered at a Planning Committee meeting were noted: There were none.</p> <p>b) The following planning applications received, which have not been considered at a Planning Committee meeting were noted:</p> <p>i. 20/11378/FUL Broadway Cottages, 1 Broadway, Market Lavington, SN10 5RJ. Change of use of derelict scrub land to domestic curtilage of double garage with room in roof for home office – No objections.</p> <p>ii. 20/11613/LBC Basil Cottage, 7 Parsonage Lane, Market Lavington, SN10 4AA. Retrospective installation of double-glazed cottage-style windows at the rear of the property – No objections.</p> <p>iii. 21/00679/FUL Lamed, 54 The Spring, Market Lavington, SN10 4EB. Two storey side extension – No objections.</p> <p>c) The following recent planning application decision made by Wiltshire Council was noted:</p> <p>i. 20/10351/FUL 11 Bouverie Drive Market Lavington SN10 4AB. Proposed first floor extension over garage and enlarged small bedroom and porch roof and extended driveway - Approve with conditions.</p> <p>d) Wiltshire Local Plan review, and separately the Gypsy & Traveller Local Plan (consultation ends 9/3/21) – Cllr Myhill referred to the information that he had circulated to members prior to the meeting. The identified allocation for Market Lavington was 100 houses, which when offset against the current 68 completions/proposed number of houses, left 32 houses to be provided before 2036. A formal response was not considered necessary at the current time.</p>

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20/21-217	<p>Finance</p> <p>a) Councillors received and approved the financial reports - receipts and payments details for January 2021 (including card payments, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.</p> <p>b) It was resolved to approve the payment of 'on-line Payments' for February 2021, as per the schedule provided, which included copies of accompanying invoices and paperwork (including any payments made in-between meetings) – proposed Cllr Padfield, seconded Cllr Myhill (see appendix at end of minutes). Documentation to be initialled by two authorising Councillors as soon as practically possible after the meeting.</p> <p>c) Requests for Grant Funding in the 4th quarter of 2020/21 – The Clerk noted that no requests had been received.</p>
20/21-218	<p>General Parish Matters</p> <p>Cllr Earley requested that a notice be placed in the Magazine reminding landowners of their responsibility to ensure their boundaries are kept clear of overhanging vegetation.</p>
20/21-219	<p>Adjournment for Public Participation (maximum of 5 minutes)</p> <p>The meeting was adjourned and resumed at 9.28pm.</p>
20/21-220	<p>Date of next Meeting</p> <p>Tuesday 16th March 2021 at 7.15pm.</p>
20/21-221	<p>Closure of meeting</p> <p>There being no further business the meeting was closed at 9.30pm.</p>

Appendix

Payments to be approved at February Parish Council Meeting				
Details	Cost Centre	Date of Payment	Amount Inc. VAT where applicable	Ref
Cleaner OS wages	4000	18/2/21	89.00	BP1
Clerk wages	4000	18/2/21	827.58	BP2
Handyman contractor	4100	18/2/21	220.00	BP3
Jim Forrester – thermostat OS	4440	18/2/21	240.00	BP4
Wicksteed – Play equipment parts	4430	18/2/21	859.72	BP5
Roundstone catering – commercial dishwasher OS	EMR 332	18/2/21	3,164.40	BP6
Robelec – high-level light CH Carpark	EMR 322	18/2/21	947.92	BP7
Wiltshire Council – Parish Council contribution to SID NAL socket	EMR 330	18/2/21	165.00	BP8
TOTAL			6,513.62	
Payments made in between meetings.				
Oakley Services – Defibrillator pads	EMR 326	7/1/21	51.54	Card
Zoom – Recurring monthly payment	4190	23/1/21	11.99	Card

Transfer of £7,000 made from Lloyds Bank deposit account to current account 15/2/21.